



# Contracts & Specifications Committee

## Overview



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# Committee Structure

Contracts and Specifications  
Committee

Technical Groups

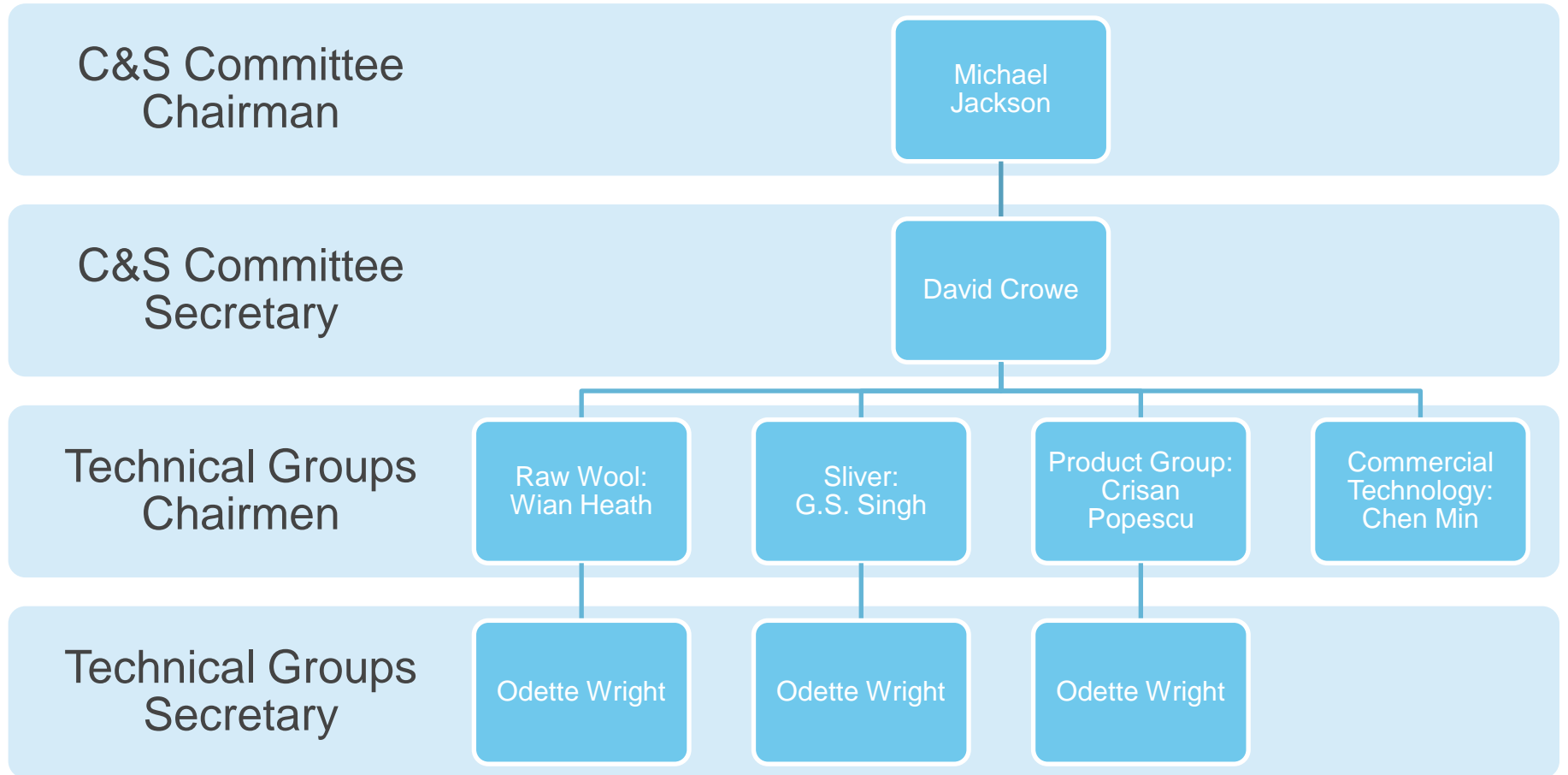
Raw Wool

Sliver

Product

Commercial  
Technology

# Officers of the Committee



# Tasks of the Committee

## C&S Committee

- Votes on proposed changes to Red, White and Blue Books for recommendation to the Assembly
- Reports changes to the Red, White and Blue Book to the membership
- Coordinates and publishes the changes to the Red, White and Blue Book
- Coordinates all Technical Groups and the Licensing Panel and appoints chairmen to these groups

## Technical Groups

- Raw Wool
- Sliver
- Product

- Provides a platform to discuss changes and updates to the Red and White Books
- Creates and coordinates Ad hoc working groups who work on proposed WGD or DTM throughout the year
- Prepares the annual IWTO Congress sessions
- Shares technical expertise with the membership

## Commercial Technology

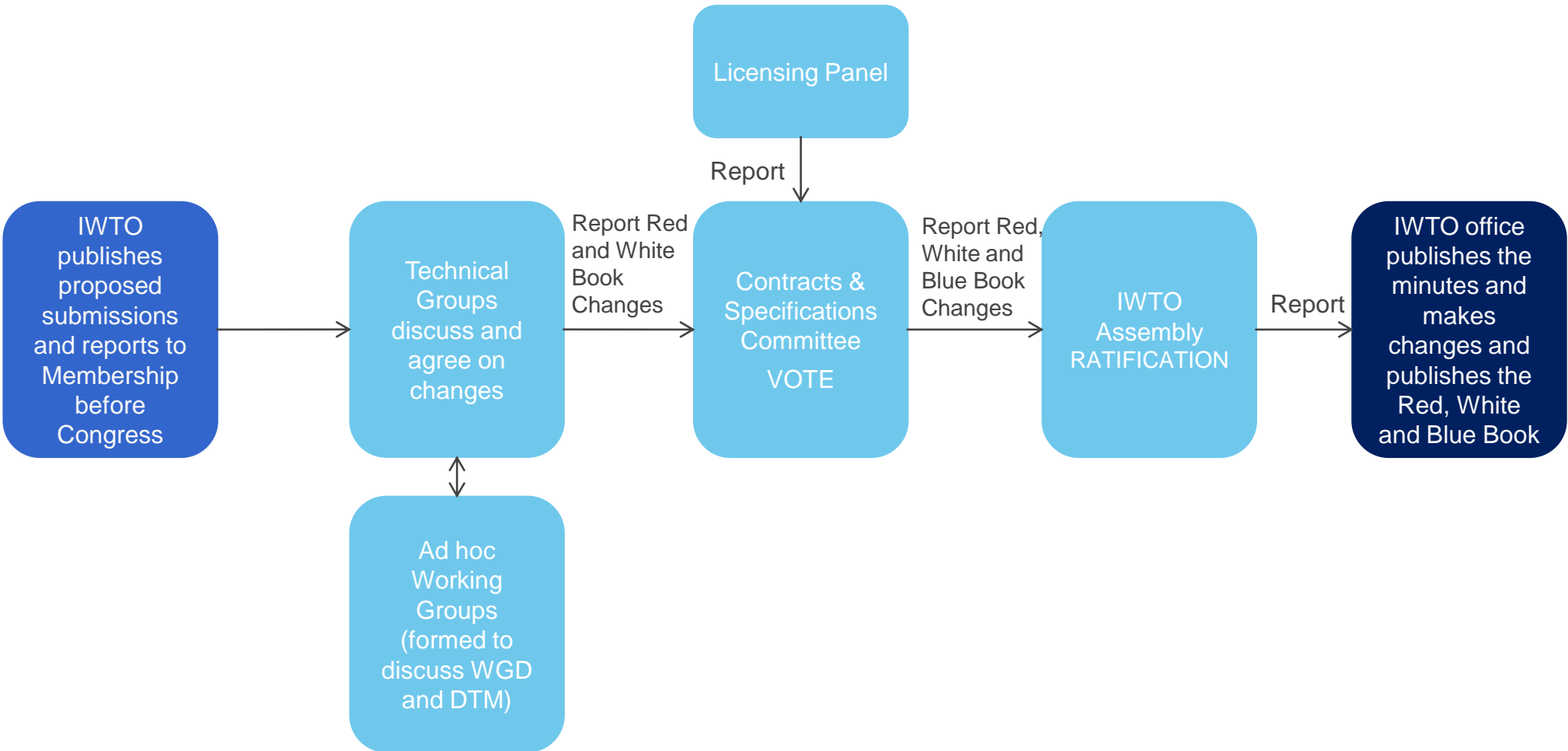
- Provides a platform for academic research papers

# Reporting of the Committee

Before Congress

During Congress

After Congress



# How to make changes to a Full Test Method (Red Book)

- Submit your proposed changes in form of a report or submission to the chairman of the relevant Technical Group. Contact the C&S Committee Secretary if you are unsure in which Group it should be presented. The application deadline will be published in the “Technicians letter” on the IWTO website.
- Your paper will be made available to all IWTO members
- Present your report or submission within the respective Technical Group session at the IWTO Congress.
- The Chairman of the Technical Group will put the changes forward to the C&S Committee if there is sufficient support from the Group for discussion and voting.
- The C&S Committee Chairman will present the proposal to the Assembly for ratification.
- Once the Assembly has ratified the update it will be included into the respective specification and published latest two months after the Congress.
- Read IWTO-0 for further details

# How to create a new Draft Test Method (Red Book)

- Submit your proposal in form of a report to the chairman of the relevant Technical Group. Contact the C&S Committee Secretary if you are unsure in which Group it should be presented. The application deadline will be published in the “Technicians letter” on the IWTO website.
- Present the report at the IWTO Congress Technical Group meeting where the chairman of the Technical Group will put the proposal for Draft Test Method to the C&S Committee if there is sufficient support from the Technical Group for discussion and voting.
- Where the chairman decides that a report or submission should be presented in an Ad-Hoc Working Group before a Draft Test Method can be formed a convenor will be appointed to oversee the agendas and discussions throughout the year and during the pre-meeting at the IWTO Congress and report finding to the relevant Group meeting.
- Once the Draft Test Method has been accepted by the C&S Committee it will be published as a Draft Test Method within the Red Book two months after the IWTO Congress.
- Within the next two years the Draft Test Method will be assessed for commercial application and allow for development of precision data.
- Read IWTO-0 Introduction for further details

# How does a Draft Test Method become a Full Test Method (Red Book)

- A developing specification will remain at Draft Test Method status for a minimum of 2 years to provide a reasonable period for its applications to be examined and understood. During this time it will be reviewed within the respective Technical Group at the IWTO Congress.
- If the Technical Group accepts it to be technically and commercially sound and requires no further amendments it will be presented to the C&S Committee for approval as an IWTO Test Method.
- Once accepted by the C&S Committee, the C&S Committee Chairman will present the proposal of the IWTO Test Method to the Assembly for ratification.
- Once the Assembly has ratified the IWTO Test Method it will be published latest two months after the IWTO Congress in the Red Book.
- Read IWTO-0 Introduction for further details

# How to make changes to Regulations (White Book)

- Submit your proposed changes to the Regulations (White Book) in form of a submission to the chairman of the relevant Technical Group. The application deadline will be published in the “Technicians letter” on the IWTO website. Contact the C&S Committee Secretary if you are unsure which Committee it should be presented.
- Your submission will be made available to all IWTO members
- Present your submission within the respective Technical Group session at the IWTO Congress.
- The Chairman of the Technical Group will put the changes forward to the C&S Committee if there sufficient support from the Group for discussion and voting.
- The C&S Committee Chairman will present the changes to the Assembly for ratification.
- Once the Assembly has ratified the update it will be published in the White Book two months after the IWTO Congress.

# How to make changes to the Blue Book

- Submit your proposed changes to the Blue Book in form of a submission to the chairman of the C&S Committee. The application deadline will be published on the IWTO website.
- Your submission will be made available to all IWTO members.
- Present your submission to the C&S Committee during the IWTO Congress for discussion and voting.
- Once accepted by the C&S Committee, the C&S Committee Chairman will present the changes to the Assembly for ratification
- Once the Assembly has ratified the changes it will be published in the Blue Book two months after the IWTO Congress.

# Summary

	Technical Groups	C&S Committee	Assembly
Draft Test Method (Red Book)	Discuss	Vote	
Full Test Method (Red Book)	Discuss	Discuss	Vote
Regulation (White Book)	Discuss	Discuss	Vote
Blue Book		Discuss	Vote



# International Wool Textile Organisation

Thank you!

